

Stall Holder Rules & Conditions

It is understood that in signing for stall space, the event rules and conditions will be adhered to.

1. Access is from 8:30am, please be set up by 10:00am and pack away from 4pm. If you need to leave early, please notify a member of the Central Bedfordshire Council countryside team on the day, we will be wearing black polo shirts with the CBC green logo on.
2. Stalls will be held on the open grassland next to the visitor centre
3. All stalls have a minimum space of 3metre x 3metre
4. Charity only stalls must be accompanied with a £10.50 refundable deposit to secure the booking. Charity Stalls will be refunded their £10.50 deposit upon arrival at the event on the day of the event.
5. Community and Charity Stalls – Stall space will be provided free of charge to any registered charity or any registered collector for a registered charity. Stall space may also be provided free of charge to any 'not for profit' (NPO) organisation that is not a registered charity at the discretion of HHP.
6. You are responsible for setting up and taking down of your own stall.
7. It is strongly recommended to have at least two people per stall.
8. Stall holders are responsible for the safe keeping of all goods and items on their stands. Houghton Hall Park (HHP) will not be responsible in any way for the loss or damage to property whilst it is on site.
9. HHP reserves the right to close the event, or any part thereof, before or during the event if thought necessary through adverse weather or any other such reason as HHP sees fit.
10. Stall allocation and location is decided by the Activity Officer
11. Stall holders are required to take out the necessary insurance against fire and all other risks and must have Public Liability Insurance. The stall holder indemnifies HHP against all claims, damages or expense whatsoever in any way arising out of his/her attendance or his/her exhibits on site.
12. Unless otherwise specified, HHP cannot supply power, coverings or any furniture. A stall booking is for the plot only.
13. Any ground damage will be charged at cost.
14. The sub-letting of stalls is forbidden.
15. The booking form for stalls must contain an accurate description of goods to be exhibited or sold, only items of this description will be allowed. Food or drink may not be sold without permission from HHP.
16. Jumble stalls will not be permitted to be included at HHP events.
17. Generators – HHP does not permit the use of generators unless prior agreement is sought. Under no circumstances are generators to be brought on to the designated site without said permission and petrol generators are strictly forbidden.





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- LOTTERY FUNDED**

